

**NOTICE OF MEETING**  
**MARSHALL PUBLIC LIBRARY BOARD OF TRUSTEES**

The regular meeting of the Board will be held in the Minnie F. Howard Community Room on **March 15, 2011, at 4:15 p.m.**

The agenda for the meeting follows. The publication of the agenda is a guide to, and not a limitation on, activities of trustees.

**CONSENT AGENDA**

The following business items may be approved by one motion and a vote. If any one Member of the Board so desires, any matter listed can be moved to a separate agenda item.

- Minutes of the regular meeting of February 15, 2011
- Financial reports for February, 2011

**AGENDA**

- New business

**ORDER OF BUSINESS**

- Call to order
- Consent Agenda
- Director's Report
- Supervisor's Reports
- Agenda Items
- Adjournment

**POSTED** March 10, 2011

**MINUTES OF THE REGULAR MEETING OF THE MARSHALL PUBLIC  
LIBRARY BOARD OF TRUSTEES**

March 15, 2011

Board Chairman Ann Smalley called the meeting to order at 4:21 p.m. Present were Trustees, Andy Guerra, and Julian Gabiola. Also present were Eric Suess, Director, Sue Van Der Horn, Associate Director, Ann Mercaldo, Adult Services Supervisor, Kris Castro, Reference Supervisor, Kathryn Poulter, Children's Services Supervisor, and Sheri Waite, Technical Services Supervisor.

**CONSENT AGENDA**

The consent agenda items, minutes and financial reports of the regular meeting of February 15, 2011 were reviewed. Andy Guerra moved and Julian Gabiola seconded the motion to approve the Consent Agenda. The motion carried unanimously.

**DIRECTOR'S REPORT:**

- Eric is speaking with staff individually.
- He has met with Mayor Blad and Dave Swindell, Chief Financial Officer for the city.
- He has plans to go into the community to meet with the public.

**SUPERVISORS REPORTS:**

**Circulation:**

- Ann Mercaldo interviewed mystery suspense author Carla Neggers, as well as Jan Hambright for the KISU radio program.
- Pocatello zoo workers brought 2 small owls, and a red-tailed hawk for the children to see.

**Reference:**

- We now have 1,099 libraries across the country that have borrowed books from our library.

**Children's Services:**

- The prototype bin for the picture books has been delivered, and Kathryn Poulter has it set up in the picture book area.
- One hundred forty children attended the Princess Party Tea.

- Story times are growing with one hundred twenty children attending in one week.
- Boxes of books were donated by the Holy Spirit School, which will be used for giveaways during the summer reading program and book wagon visits.
- “Stories around the world” is the theme for the summer reading program.
- Marcia Burnham is using the platform of Book Babies and Terrific Twos to engage parents with thirty second bites of information to prepare their children to read.

**Technical Services:**

- Sheri Waite is slowly turning the Web Master job over to Trina Bonman.

**AGENDA**

- The State Library has recommended parental permission slips be signed when we are filming teens or children within the library. This procedure will be enacted as often as possible.
- On 02/16/2011, our Internet Access Policy was revised to take out the line that reads, “Internet computers may be scheduled for up to two days in advance with user’s library card number”. Andy Guerra moved that this line be stricken from the policy, and Julian Gabiola seconded.
- As soon as possible, e-mails of board members, and minutes of the board meetings will be entered on our web page.
- Andy Guerra moved to adjourn the meeting at 5:09 p.m., and Julian Gabiola seconded.

Respectfully submitted,

Susan Van Der Horn  
Associate Director