

NOTICE OF MEETING
MARSHALL PUBLIC LIBRARY BOARD OF TRUSTEES

The regular meeting of the Board will be held in the Minnie F. Howard Community Room on **April 19, 2011, at 4:15 p.m.**

The agenda for the meeting follows. The publication of the agenda is a guide to, and not a limitation on, activities of trustees.

CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one Member of the Board so desires, any matter listed can be moved to a separate agenda item.

- Minutes of the regular meeting of March 15, 2011
- Financial reports for March, 2011

AGENDA

- Collection development policy.

ORDER OF BUSINESS

- Call to order
- Consent Agenda
- Director's Report
- Supervisor's Reports
- Agenda Items
- Adjournment

POSTED April 12, 2011

**MINUTES OF THE REGULAR MEETING OF THE MARSHALL PUBLIC
LIBRARY BOARD OF TRUSTEES**

April 19, 2011

Board Chairman Ann Smalley called the meeting to order at 4:18 p.m. Present were Trustees, Andy Guerra, Julian Gabiola, David Martinez, Christine Stevens, and Craig Cooper, city liaison. Also present were Eric Suess, Director, Sue Van Der Horn, Associate Director, Kris Castro, Reference Supervisor, Gaila Butikofer, Reference Supervisor, Kathryn Poulter, Children's Services Supervisor, and Sheri Waite, Technical Services Supervisor.

CONSENT AGENDA

The consent agenda items, minutes and financial reports of the regular meeting of March 15, 2011 were reviewed. Andy Guerra moved and Julian Gabiola seconded the motion to approve the Consent Agenda. The motion carried unanimously.

DIRECTOR'S REPORT:

- The bookmobile is close to being operational. Mark is working on bringing the interior to an acceptable level of readiness. Books are being catalogued for use in the bookmobile. The vehicle appears to have a 7.5 to 10 mpg capability, so with a 75 gallon tank, we should be able to travel quite a while before refueling is necessary.
- I was interviewed by A. Mercaldo on the KISU radio show. It was a fun conversation which should air next week.
- I met with more staff members and still have a few more to go.
- I registered for the ALA Annual Conference in New Orleans in late June. I have also been active with ILA and will likely be appointed to the Legislative and Intellectual Freedom Committees. I've also been busy advocating legislatively.
- I attended the free webinar "Working with the 112th Congress: New Messages, Traditional Tactics" through the ALA Washington Office.
- The City Council gave us the go-ahead to apply for an IFFT grant for landscaping behind the building.
- Dr. Keene Hueftle purchased twenty folding chairs and donated them to the Library.
- We are currently exploring the replacement of our public copier with a more capable machine. The new machine should be able to copy in color, black and white and allow for scanning to a portable memory device. We will be able to charge different prices for the different options. The cost for adding these features will actually be considerably lower than what we now pay.
- I spoke with Bill Kooner, publisher of the Idaho State Journal. We discussed a weekly column to be included in the Saturday edition.

- I am proposing a monthly policy review to our manual.

SUPERVISORS REPORTS:

Reference:

- A patron was acting in an agitated manner and when we contacted police, we were warned he could become violent when interacting with women. If we have problems again, we will have a man from the staff deal with him.
- There are displays for "Women's History Month", and items from and about Africa on the second floor.

Children's Services:

- The bins for the picture books are here and set up for patrons to enjoy.
- Next month will be 1st grade class visits.

Technical Services:

- Bonnie Reed had spine surgery.
- Volunteers are helping to keep the work flow moving.

AGENDA

- No new business.

Meeting adjourned at 5:06 p.m.

Respectfully submitted,

Susan Van Der Horn
Associate Director